



TRANSPORT CARRIER SERVICES
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*The Power of
 Teamwork
 The Value of
 Experience*

August 2018 NEWSLETTER

2290 TAXES ARE DUE TO THE IRS NO LATER THAN 8/31/18

IRP OCTOBER 2018 TO SEPTEMBER 2019 RENEWALS



Fleet IRP renewals will need to be processed with ADOT for those that expire on

September 30, 2018. **If your apportioned plates expire in September, you should have already returned your yellow renewal sheet to TCS.** If you have not yet completed and returned this to us, a new one should be enclosed with this newsletter. If your registration expires in September and you have not received a yellow renewal sheet, please contact Veronica, or Marbella in our office and they will fax or mail one to you. You may also print one from the forms page of our website. It is very important that your renewal request be processed and submitted to ADOT as soon as possible.

***ADOT WILL NOT EXTEND ANY GRACE PERIOD.** All Apportioned plates that expire on September 30TH **WILL** expire on that day.

If you have any questions on your renewal, please contact Veronica or Marbella in our office.

Please submit proof of insurance to TCS with a current certificate of insurance for your vehicle(s) registration. MVD requires TCS to retain the certificate for file purposes. Also, proof of payment of the Heavy Vehicle Use Tax (HVUT or 2290 tax) is required in order for TCS to issue any registration credentials on vehicles over 54,999 GVW.

NOTE: If you submit your renewal sheet to TCS for processing and then choose not to renew, TCS's service fees will be assessed for processing the renewal and reversing ADOT's invoice.

REMINDER: IRP's processing time is a minimum of 3 days. As we get closer to the expiration date, processing time increases significantly. If you do not to

the expiration date, processing time increases significantly.

SPECIAL NOTE ON REGISTRATIONS: Additional fees may be due to obtain ADOT's authorization to release credentials

2290 TAX (HVUT)

The Federal Highway Use Tax (Form 2290) is due and must be filed and paid no later than August 31, 2018.

The IRS no longer mails a tax form to be used when filing your 2290 tax. You can get the form at <http://www.irs.gov/pub/irs-pdf/f2290.pdf> or from the forms page of our website www.tcsphoenix.com. Every power unit that exceeds a GVW (registered) of 54,999# must be reported. The IRS accepts payment through the mail, by hand delivery, or electronically.

Remember, a copy of the 2018/2019 stamped 2290 paid receipt with the VIN # will be required when processing your renewal registration.

If you are already set up for TCS to process this for you, your 2290 billing invoice from us should be included with this statement. If you are not already set up for TCS to process for you and would like to be, or did not receive your invoice, please contact Veronica in our office.

ADOT NOW REQUIRES E-MAIL ADDRESSES

All IFTA/IRP accounts now require a current e-mail address. If we do not have a current e-mail address for you, please contact Veronica or Marbella in our office or just e-mail us at irp@tcsphoenix.com.

2nd QUARTER FUEL TAXES

2nd quarter fuel taxes are due this month. Please try to get your trip sheets into our office by August 5th to insure the timely

filing of your taxes. Remember, trip sheets are processed as they are received. If you have not operated for any period of time, please be sure to note it on your trip sheets or call Nancy, Elina, Elva or Danna and have them file zeros or "no operations" for you.

IMPORTANT: If you stopped running in the middle of the month, or anytime at all during the month, you must write a note on your trip sheet that there will be no more trips for that month. Do not assume your fuel tax preparer will know!

EXAMPLE: If your last trip ends on the 20th, your tax preparer will hold your trip sheets waiting for the last week, thus making your taxes late and penalties due! Also, please forward any tax forms to us that you received at your residence well before the tax deadline of July 31st. The ADOT penalty alone for a late IFTA report is a \$50.00 late fee plus 1% of the tax due.

ADOT Reminder

Every Arizona licensed IFTA carrier must prepare and submit a quarterly Arizona IFTA Tax Report. The quarterly reports must reflect miles and gallons for all IFTA jurisdictions traveled. It is the taxpayer's responsibility to comply with the IFTA Agreements and make sure all reports are filed.

NOTE: ADOT has a policy concerning quarterly IFTA tax reports: Any reports not filed or paid late during the year could result in ADOT requiring you to post a bond and pay a \$50.00 late fee in order for you to receive additional IFTA stickers, your next IFTA license, or even to register another truck.

If you have a bond with ADOT and you are late paying your IFTA taxes, you will have to attend a hearing to justify why you should be able to keep your IFTA. If you do not attend the hearing, ADOT will revoke your IFTA license for 6 months.

TCS OFFICE HOURS: Monday - Thursday 8:00 am to 5:00 pm and Friday 8:00 am to 12:00 noon

ARIZONA IFTA BONDS

If you have paid for an Arizona IFTA bond for 3 consecutive years, and you have filed your quarterly IFTA reports on time, you may not need to renew the bond. You will need to write a letter to ADOT requesting to be released from the bond requirement. If you are not sure how long you have been renewing, give us a call and we can check with ADOT for you. Neither ADOT nor the bonding company will notify you that you have paid for 3 years and may not need to renew your bond.

Additional Fuel Tax Service Fee

Reminder, an additional charge will be imposed upon customers turning in trip sheets late. For example, this last quarter, we had a high percentage of people turning in January, February, and March trip sheets into our office for processing the last two weeks of April. Although we only guarantee anything

turned in by the 10th will be completed on time, our fuel tax preparers take the extra effort to process as many as they possibly can by the due date.

Turning in trip sheets late severely increases the processing time as the workload is tripled at the last minute. We ask that trip sheets be turned into our office no later than the 10th of each month for the previous month. (January trip sheets should be in our office by February 10th, February trip sheets should be in our office by March 10th, etc.). Trip sheets turned in late will incur an additional processing fee.

No Cash for New Mexico Permits

Effective July 1 2017, the Ports of Entry no longer accept cash for permits. Please keep in mind that TCS can purchase ALL permits ahead of time or you can go online at <https://mtdpermits.dps.state.nm.us>. This includes Over Size/Over Weight permits,

trip and fuel permits, caravan permits and others. The Ports of Entry will continue selling most permit types as well, but will not be accepting cash after July 1. If you would like to save time please contact TCS extension 210 for assistance setting up an account and ordering a permit. The New Mexico permit office can be reached directly at 505-476-2475.

TCS will be closed Monday September 3rd in observance of Labor Day.

Telephone Extensions

Curt – 212
 Dannia (fuel taxes) – 214
 Elina (fuel taxes) – 202
 Elva (fuel taxes) - 209
 Marbella (registration) – 203
 Marietta (authority) - 210
 Myriam – 211
 Jeremy (accounting&2290 tax) -204
 Nancy (fuel taxes) – 206
 Veronica (registration & titles) - 213

www.TCSPhoenix.com (also see us on Facebook)

Newsletters * State Links * Federal Links * and more - Trip sheets, Renewal and Federal forms are now available on our website. Let us know what you would like to see on our website.

AUGUST 2018

SUN	MON	TUE	WED	THU	FRI	SAT
IMPORTANT! Registration renewal sheets for the October 1, 2018 to September 30, 2019 renewal period were due in our office last month. If your IRP expires in September and we do not yet have your renewal information, it is extremely important that you contact our office as soon as possible to get this taken care of. There is no grace period for this expiration date!						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

If TCS prepares your fuel tax reports, all trip sheets through July need to be turned into TCS

Oregon Quarterly mileage tax due August 31st
 TCS closed Monday September 3rd in observance of Labor Day

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