



TRANSPORT CARRIER SERVICES
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*The Power of
 Teamwork
 The Value of
 Experience*

AUGUST 2017 NEWSLETTER

2290 TAXES ARE DUE TO THE IRS NO LATER THAN 8/31/17

**IRP OCTOBER 2017 TO
 SEPTEMBER 2018 RENEWALS**



Fleet IRP renewals will need to be processed with ADOT for those that expire on September 30, 2017. **If your apportioned plates expire in September, you should have already returned your yellow renewal sheet to TCS.** If you have not yet completed and returned this to us, a new one should be enclosed with this newsletter. If your registration expires in September and you have not received a yellow renewal sheet, please contact Janet, Vanessa, or Myriam in our office and they will fax or mail one to you. You may also print one from the forms page of our website. It is very important that your renewal request be processed and submitted to ADOT as soon as possible.

***ADOT WILL NOT EXTEND ANY GRACE PERIOD.** All Apportioned plates that expire on September 30TH **WILL** expire on that day.

If you have any questions on your renewal, please contact Janet, Vanessa, or Myriam in our office.

Please submit proof of insurance to TCS with a current certificate of insurance for your vehicle(s) registration. MVD requires TCS to retain the certificate for file purposes. Also, proof of payment of the Heavy Vehicle Use Tax (HVUT or 2290 tax) is required in order for TCS to issue any registration credentials on vehicles over 54,999 GVW.

NOTE: If you submit your renewal sheet to TCS for processing and then choose not to renew, TCS's service fees will be assessed for processing the renewal and reversing ADOT's invoice.

REMINDER: IRP's processing time is a minimum of 3 days. As we get closer

to the expiration date, processing time increases significantly.

SPECIAL NOTE ON REGISTRATIONS: Additional fees may be due to obtain ADOT's authorization to release credentials.

2290 TAX (HVUT)

The Federal Highway Use Tax (Form 2290) is due and must be filed and paid no later than August 31, 2017. The IRS no longer mails a tax form to be used when filing your 2290 tax. You can get the form at <http://www.irs.gov/pub/irs-pdf/f2290.pdf> or from the forms page of our website www.tcsphoenix.com. Every power unit that exceeds a GVW (registered) of 54,999# must be reported. The IRS accepts payment through the mail, by hand delivery, or electronically. **Remember, a copy of the 2017/2018 stamped 2290 paid receipt with the VIN # will be required when processing your renewal registration.**

If you are not already set up for TCS to process for you and would like to be, or did not receive your invoice, please contact Janet in our office.

TCS PAYMENT OPTIONS

Due to changes in banking practices, our availability to funds deposited is limited. As we cannot issue payment checks to ADOT or any other agency until the funds are available to us by our bank, there will sometimes be a waiting period for your credentials, depending on your chosen method of payment to TCS. See our website for a guide to any waiting period you may incur between your payment to TCS and the processing of your credentials. This schedule is subject to change as banking practices are adjusted.

ADOT Reminder

Every Arizona licensed IFTA carrier must prepare and submit a quarterly Arizona IFTA Tax Report. The quarterly reports must reflect miles and gallons for all IFTA jurisdictions traveled. It is the taxpayer's responsibility to comply with the IFTA Agreements and make sure all reports are filed.

NOTE: ADOT has a policy concerning quarterly IFTA tax reports: Any reports not filed or paid late during the year could result in ADOT requiring you to post a bond and pay a \$50.00 late fee in order for you to receive additional IFTA stickers, your next IFTA license, or even to register another truck.

If you have a bond with ADOT and you are late paying your IFTA taxes, you will have to attend a hearing to justify why you should be able to keep your IFTA. If you do not attend the hearing, ADOT will revoke your IFTA license for 6 months.

ARIZONA IFTA BONDS

If you have paid for an Arizona IFTA bond for 3 consecutive years, and you have filed your quarterly IFTA reports on time, you may not need to renew the bond. You will need to write a letter to ADOT requesting to be released from the bond requirement. If you are not sure how long you have been renewing, give us a call and we can check with ADOT for you. Neither ADOT nor the bonding company will notify you that you have paid for 3 years and may not need to renew your bond.

Additional Fuel Tax Service Fee

Reminder, an additional charge will be imposed upon customers turning in trip sheets late. For example, this last quarter, we had a high percentage of people turning in April, May, and June trip sheets into our office for processing the last two weeks of July. Although we only guarantee anything turned in by the 10th will be completed on time, our fuel

TCS OFFICE HOURS: Monday - Thursday 8:00 am to 5:00 pm and Friday 8:00 am to 12:00 noon

tax preparers take the extra effort to process as many as they possibly can by the due date.

Turning in trip sheets late severely increases the processing time as the workload is tripled at the last minute. We ask that trip sheets be turned into our office no later than the 10th of each month for the previous month. (January trip sheets should be in our office by February 10th, February trip sheets should be in our office by March 10th, etc.). Trip sheets turned in late will incur an additional processing fee.

TCS will be closed Monday September 4th in observance of Labor Day.

Telephone Extensions

Crystal (accounting & 2290 tax) – 204
 Curt – 212
 Elina (fuel taxes) – 202
 Elva (fuel taxes) – 209
 Janet (registration & 2290 tax) – 203
 Mary Jo (fuel taxes) – 214
 Myriam – 207
 Nancy (fuel taxes) – 206
 Rocio (authority) – 210
 Rosemary – 211
 Vanessa (registration) – 213

www.TCSPhoenix.com (also see us on Facebook)

Newsletters * State Links * Federal Links * and more - Trip sheets, Renewal and Federal forms are now available on our website. Let us know what you would like to see on our website.

AUGUST 2017

SUN	MON	TUE	WED	THU	FRI	SAT
IMPORTANT! Registration renewal sheets for the October 1, 2017 to September 30, 2018 renewal period were due in our office last month. If your IRP expires in September and we do not yet have your renewal information, it is extremely important that you contact our office as soon as possible to get this taken care of. There is no grace period for this expiration date!						
		1	2	3	4	5
	If TCS prepares your fuel tax reports, all trip sheets through July need to be turned into TCS					
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	Oregon Quarterly mileage tax due August 31st	TCS closed Monday September 4th in observance of Labor Day	
				31		

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