



TRANSPORT CARRIER SERVICES
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*The Power of
 Teamwork
 The Value of
 Experience*



JANUARY 2018 NEWSLETTER

The entire staff at TCS extends their best wishes for a safe and happy new year and hope that 2018 will be a busy and prosperous year for you.

2018 IFTA RENEWALS

Your 2018 Arizona IFTA license must be processed as soon as possible. If TCS has not invoiced you and/or you have not paid TCS to do this for you, please contact Janet or Vanessa in our office to have this taken care of as soon as possible. **THERE IS NO IFTA GRACE PERIOD.**

REMINDER

IFTA stickers are numbered and assigned to your company per the number of trucks that you have apportioned in Arizona.

If you have received your IFTA license directly from ADOT or another state, please send us a copy of your license for our records. If we sent you your IFTA license, we already have a copy in our files.

If you have already received your new 2018 IFTA stickers, they can be put on your truck. An IFTA sticker must be placed on each side of your truck. If you did NOT receive two stickers for each truck, contact Janet or Vanessa in our office.

UCR 2018 REGISTRATION DELAYED UNTIL FURTHER NOTICE

From the UCR Board of Directors: The Unified Carrier Registration (UCR) Board of Directors is delaying until further notice the start of the 2018 registration period while the Federal Motor Carrier Safety Administration (FMCSA) completes the rulemaking process for 2018 fees. Due to this unanticipated further delay, UCR is recommending to all states that the enforcement period for 2018 compliance not begin until 90 days after the final rulemaking is published.

2018 MILEAGE PERMIT RENEWAL

You were required to have renewed your mileage permits by 12/31/17. Fines can now be issued if you are not in compliance.

FHWA & DOT UPDATES

All entities are required to notify the FMCSA within 30 days of any changes to their legal name, form of business, or address.

However, making these updates does not relieve an entity of compliance with the biennial update requirement.

ADOT NOW REQUIRES E-MAIL ADDRESSES

All IFTA/IRP accounts now require a current e-mail address. If we do not have a current e-mail address for you, please contact Janet or Vanessa in our office or just e-mail us at irp@tcsphoenix.com.

IRP APRIL 2018 TO MARCH 2019 RENEWALS

Fleet IRP renewals will need to be processed with ADOT for those that expire on March 31, 2018. If your apportioned plates expire in March, there should be an orange renewal sheet included with this newsletter. If your plates expire in March and TCS has failed to provide a renewal sheet, please give our office a call so we can mail or fax one to you. You can also print a renewal sheet from the forms page of our website. It is very important that your renewal request be processed and submitted to ADOT as soon as possible. **ADOT WILL NOT EXTEND ANY GRACE PERIOD.** All apportioned plates that expire on March 31, 2018 **WILL** expire on that day.

Please submit your orange renewal sheet early to process for a billing amount. If any changes need to be made to the fleet or specific vehicle, this can be dealt with before payment is made and/or plates have expired. Payments made in the final week of expiration have limited processing times and may result in your plates not being renewed before they expire.

INSURANCE: Please submit proof of insurance to TCS with a current certificate of insurance for your vehicle(s) registration. MVD requires TCS to retain the certificate for file purposes.

REMINDER: IRP's processing time is a minimum of three days and that time significantly increases as we get closer to the expiration date.

NOTE: If you submit your renewal sheet to TCS for processing and then choose not to renew, TCS's service fees will be assessed

for processing the renewal and reversing ADOT's invoice.

If you do not want TCS to do your IRP renewal, give us a call and we will send ADOT's IRP renewal printout to you.

TCS PAYMENT OPTIONS

Due to changes in banking practices, our availability to funds deposited is limited. As we cannot issue payment checks to ADOT or any other agency until the funds are available to us by our bank, there will sometimes be a waiting period for your credentials, depending on your chosen method of payment to TCS. See our website for a guide to any waiting period you may incur between your payment to TCS and the processing of your credentials. This schedule is subject to change as banking practices are adjusted.

2290 TAX (HVUT)

Reminder: If you have bought a new truck over 55,000 GVW, you must file and pay your 2290 tax by the end of the month following the date of the purchase. EXAMPLE: You purchased a new truck over 55,000 GVW on December 15th. The 2290 tax is due before January 31st. **THIS IS REQUIRED TO RENEW YOUR REGISTRATION FOR 2017/2018!**

Special Note: If you are having problems filing your 2290 return in a timely matter, it is better to file the return directly to the IRS without payment, than to not file it at all. Penalties and interest accrue on late returns regardless if the return was remitted with payment or not; although, if filed without payment, penalties and interest will be significantly less than if not filed at all. Payment options are available to be set up directly with the IRS if you are not able to pay the 2290 when due. IRS locations for 2290 are 4041 N. Central Ave. Phoenix, AZ 85012 or 7350 W. Camino San Xavier Glendale, AZ 85308. You may also contact the IRS at 1-800-829-4933.

FUEL TAX SVC CUSTOMERS

REMINDER: According to IFTA rules and regulations, your IFTA license may be revoked for not using odometer readings per state. Some of you that are not currently

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using odometer readings should consider using them as soon as possible.

4th Quarter Fuel Taxes: Fourth quarter fuel taxes are due this month. Please try to get your trip sheets into our office by January 5 to insure the timely filing of your taxes. Remember, trip sheets are processed as they are received. If you have not operated for any period of time, please be sure to note it on your trip sheets or call Nancy, Mary Jo, Elina, or Elva and have them file zero or "no operations" for you.

IMPORTANT: If you stopped running in the middle of the month, or anytime at all during the month, you must write a note on your trip sheet that there will be no more trips for that month. Do not assume your fuel tax preparer will know! **EXAMPLE:** If your last trip ends on the 20th, your tax preparer will hold your trip sheets waiting for the last week, thus making your taxes late and

penalties due! Also, please forward any tax forms to us that you received at your residence well before the tax deadline of January 31.

TRIP SHEETS VS THE U.S. MAIL

Nearly every quarter, we have to call fuel tax customers to ask if they have sent their trip sheets to us and often we will get an answer like this, "We sent them three weeks ago. Didn't you get them?" The reality is that regular mail can get lost, particularly if there is no return address. These valuable documents (trip sheets) often cannot be duplicated, which is why we suggest that you either make complete copies of your trip sheets and fuel receipts before you mail them or send them certified mail. In either case, **make sure your return address is on the envelope.**

TCS SERVICE FEES INCREASE

Effective January 1st, 2018 TCS will increase our service fees for Permits/Authority, IRP, and 2290.

TELEPHONE EXTENSIONS

- Crystal (accounting & 2290 tax) – 204
- Curt – 212
- Elina (fuel taxes) – 202
- Elva (fuel taxes) – 209
- Janet (registration & 2290 tax) – 203
- Mary Jo (fuel taxes) – 214
- Myriam – 207
- Nancy (fuel taxes) – 206
- Rocio (authority) – 210
- Rosemary – 211
- Vanessa (registration & titles) – 213

www.TCSPhoenix.com (also see us on Facebook)

Newsletters * State Links * Federal Links * and more - Trip sheets, Renewal and Federal forms are now available on our website. Let us know what you would like to see on our website.



JANUARY 2018

SUN	MON	TUE	WED	THU	FRI	SAT
	TCS Closed			If we prepare your fuel tax reports, all trip sheets through December need to be turned into us		
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	If your IRP expires on 3/31/17, we must have your renewal info sheet by today.	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	All 4th qtr fuel tax reports (except Oregon quarterly) must be mailed (& paid) by January 31st. Oregon monthly reports are due on January 31st. Oregon quarterly reports are due on February 28th		

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